

People Management Procedure

Objective:

The objective of this procedure is to describe steps to be followed to ensure effective people management

Entry Criteria:

Responsibility:

Branch Manager

Activities:

- a) The Branch Manager shall motivate and monitor resources.
- b) The Branch Manager shall give requirements and ensure / monitor performance.
- c) The Branch Manager shall set targets based on requirement and commitment to customer.
- d) The Branch Manager shall escalate or find solutions to problems with either candidates or corporates.
- e) The Branch Manager is responsible for trouble shooting.
- f) The Branch shall be responsible for mentoring of resources and explaining or talking to resources

Exit Criteria:

Successful People Management